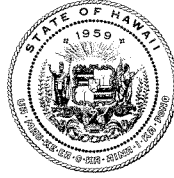


BENJAMIN J. CAYETANO
GOVERNOR



NEAL MIYAHIRA
DIRECTOR

WAYNE H. KIMURA
DEPUTY DIRECTOR

EMPLOYEES' RETIREMENT SYSTEM
HAWAII PUBLIC EMPLOYEES HEALTH FUND
OFFICE OF THE PUBLIC DEFENDER
PUBLIC UTILITIES COMMISSION

**STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE**

P.O. BOX 150
HONOLULU, HAWAII 96810-0150

ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION

February 2, 2000

FINANCE MEMORANDUM

MEMO NO. 00-07

TO: All Department Heads

FROM: Neal Miyahira *Neal Miyahira*
Director of Finance

SUBJECT: Ceded Lands Payments to Office of Hawaiian Affairs

In a letter dated January 20, 2000, Office of Hawaiian Affairs (OHA) reports that most transfers of ceded land revenues to OHA are not being completed within 10 days of the quarter in which the revenue are received as provided for in Director of Finance Memo No. 99-16. OHA requests that if you are unable to complete the transfer on time, please call Mr. Gerald Honda of OHA's Treasury Section at 594-1988 to inform him when the transfer(s) will be made and, if possible, the amount to be transferred.

In addition, OHA has also not received copies of journal vouchers in some instances. Please ensure OHA receives copies of the journal vouchers executing the transfers.

A copy of the letter from OHA is attached for your information.

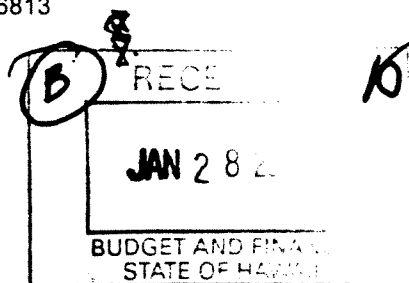
Thank you for your cooperation in this matter.

c: Mr. Randall K. Ogata



STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
711 KAPI'OLANI BOULEVARD, SUITE 500
HONOLULU, HAWAII 96813

January 20, 2000



Mr. Neal Miyahira
Director of Finance
Department of Budget and Finance
State of Hawai'i
P.O. Box 150
Honolulu, HI 96810-0150

Re: Ceded Lands Payments to Office of Hawaiian Affairs

Dear Mr. Miyahira:

We wish to express our appreciation to all of the departments for their efforts in complying with your Memo No. 99-16 dated July 20, 1999, a copy of which is enclosed, that provided instructions in the handling of quarterly transfers of ceded land revenues to OHA. We would also like to thank them for providing backup schedules with their journal vouchers.

Most of the transfers, however, are not being made within ten days and we have not received a copy of the journal voucher in a few cases. We understand that the necessary information is not always available within this timeframe and when this occurs, it would be of great help if the department could call Gerald Honda of OHA's Treasury Section at 594-1988 to inform him when the transfer will be made and, if possible, the amount to be transferred.

We know you understand the importance of the timely transfer of these revenues to OHA and we appreciate the continued assistance of all involved.

Mr. Neal Miyahira
January 20, 2000
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If you have any questions or concerns, please feel free to call Joan Bolte, Chief Financial Officer, at 594-1999.

Yours truly,

A handwritten signature in black ink, appearing to be 'R. Ogata', with a long horizontal line extending to the right.

Randall K. Ogata
Administrator

RO/gh

cc: Clayton Hee, Chair, BOT
Haunani Apoliona, Chair, B&F

encl.